



GLOBAL PEACE DEVELOPMENT TERMS OF REFERENCE (ToR)

Supply and Delivery of Operational Equipment for the Local Rights Programme

Global Peace Development (GPD) is a Non-Governmental Organization (NGO) founded in April 2002 and focuses on promoting peace for development in Nigeria. The organization envisions a society where sustainable peace drives development for all. GPD seek to build a peaceful society through gender equality, social justice, democracy and governance

Background

Global Peace Development, in partnership with ActionAid, is implementing the Local Rights Programme aimed at strengthening accountable local governance systems, promoting inclusive citizen participation, and enhancing the capacity of community stakeholders to actively engage in development and rights-based processes.

As part of the programme's implementation strategy, regular community town hall meetings, stakeholder dialogues, and advocacy engagements are conducted. These activities require adequate operational tools to ensure effective facilitation, documentation, communication, and reporting.

To this end, GPD seeks to engage a qualified vendor for the supply and delivery of key operational equipment to support the programme implementation.

Scope of Work

- Supply and deliver the specified operational equipment in good condition.
- Ensure all items meet required quality and technical standards.
- Provide warranty and after sales support.
- Deliver items within the agreed timeline to GPD Ughelli, Delta State.

List of Required Items

S/N	Items Description	Quantity
1	Android Mobile Phone	1
2	Public Address System	1
3	Printer Cartridge	1

Technical Specifications

- Android Mobile Phone:
 - i. Minimum 4GB RAM, 64GB storage
 - ii. Strong battery life

- iii. Screen touch
- Public Address System:
 - i. Portable and suitable for community gatherings
 - ii. Wireless or wired micro phones
 - iii. Rechargeable battery system
- Printer Cartridge:
 - i. Compatible with HP printer model
 - ii. High-yield and quality assured

Expected Deliverables

- All listed equipment supplied and delivered in good condition
- Warranty documentation
- Delivery note and invoice
- Brief user guidance

Duration of Assignment

All items must be delivered within 2 working days after the contract is signed.

Eligibility Criteria

- Registered companies
- Proven experience in supplying similar equipment
- Demonstrated capacity to deliver within short timelines
- Evidence of previous similar contracts or references

Evaluation Criteria

- Compliance with technical specifications
- Cost effectiveness and value for money
- Vendor experience and track record
- Delivery timeline

Application Requirements and Submission of Applications

Interested vendors should submit the following to **Procurement@globalpeacedev.org**:

- Company profile
- Quotation for listed items

Application Deadline:

March 18, 2026.